

Report to: **RESILIENT COMMUNITIES AND CHILDREN'S SCRUTINY COMMITTEE**

Relevant Officer: Sharon Davis, Scrutiny Manager.

Date of Meeting: 15 November 2018

SCRUTINY WORKPLAN

1.0 Purpose of the report:

1.1 The Committee to consider the Workplan, together with any suggestions that Members may wish to make for scrutiny review.

2.0 Recommendations:

2.1 To approve the Committee Workplan, taking into account any suggestions for amendment or addition.

2.2 To monitor the implementation of the Committee's recommendations/actions.

3.0 Reasons for recommendations:

3.1 To ensure the Workplan is up to date and is an accurate representation of the Committee's work.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

4.1 The relevant Council Priority is:

- Communities: Creating stronger communities and increasing resilience.

5.0 Background Information

5.1 Scrutiny Workplan

- 5.1.1 The Scrutiny Committee Workplan is attached at Appendix 10(a). The Workplan is a flexible document that sets out the work that the Committee will undertake over the course of the year.
- 5.1.2 Committee Members are invited, either now or in the future, to suggest topics that might be suitable for scrutiny in order that they be added to the Workplan.

5.2 Scrutiny Review Checklist

- 5.2.1 The Scrutiny Review Checklist is attached at Appendix 10(b). The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.

5.3 Implementation of Recommendations/Actions

- 5.3.1 The table attached to Appendix 10(c) has been developed to assist the Committee to effectively ensure that the recommendations made by the Committee are acted upon. The table will be regularly updated and submitted to each Committee meeting.
- 5.3.2 Members are requested to consider the updates provided in the table and follow up questions as appropriate.

5.4 Children's Services Dashboard

As agreed at the last meeting of the Committee, a workshop has been set up for Members to develop a dashboard to allow for improved identification of topics to be considered by Scrutiny. The workshop was held on 12 November 2018 and a verbal update will be provided at the meeting.

5.5 Staffing Support

It was also agreed, at the last meeting, to undertake a piece of work on Staffing Support. This piece of work will be undertaken in two parts. The first is a presentation before the Committee meeting on 15 November 2018 about the policies and procedures in place to support staff. The second will be a small group of Members (Councillors O'Hara, Mitchell, Mrs Scott and Scott have nominated themselves) meeting with the Shadow Improvement Board, which is a group of frontline members of staff regarding their views on the support in place.

Does the information submitted include any exempt information?

No

List of Appendices:

Appendix 10(a): Resilient Communities and Children's Scrutiny Committee Workplan

Appendix 10(b): Scrutiny Review Checklist

Appendix 10(c): Implementation of Recommendations/Actions

6.0 Legal considerations:

6.1 None.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Internal/ External Consultation undertaken:

12.1 None.

13.0 Background papers:

13.1 None.